

**INDIAN HILL EXEMPTED VILLAGE SCHOOL DISTRICT  
MINUTES  
Organizational Meeting of January 10, 2017**

The Organizational Meeting of the Indian Hill Exempted Village School District was held on Tuesday, January 10, 2017, at 6:30 p.m., in Indian Hill High School Multipurpose Room, 6865 Drake Road, Cincinnati, OH 45243 in accordance with notices sent to each member. The meeting was called to order and roll call showed the following members as present:

Mrs. Aichholz  
Mrs. Johnston

Mr. Fiore  
Mrs. Lewis

Dr. Hooker

Mrs. Lewis was appointed to serve as Temporary Chairperson.

Also present were Mark Miles and Mick Davis.

**EXECUTIVE SESSION - (011701)** Mrs. Aichholz moved, seconded by Dr. Hooker, to move into Executive Session at 6:32 p.m. to discuss matters required to be confidential by federal or state laws and/or regulations. Roll call vote was as follows:

Mrs. Aichholz, aye  
Mrs. Johnston, aye

Mr. Fiore, aye  
Mrs. Lewis, aye

Dr. Hooker, aye

Also present in Executive Session was Dr. Miles and Mr. Davis. The Board reconvened its organizational meeting at 6:55 p.m.

**RECESS (011702)** Mr. Fiore moved, seconded by Dr. Hooker to recess the Organizational Meeting of the Indian Hill Board of Education until 7:00 p.m. Roll call vote was as follows:

Mrs. Aichholz, aye  
Mrs. Johnston, aye

Mr. Fiore, aye  
Mrs. Lewis, aye

Dr. Hooker, aye

The Board reconvened its Organizational Meeting at 7:00 p.m. with all members present:

Also present were Dr. Miles, Mr. Davis, Mark Ault, Tracy Quattrone, Karen Bare, Bridgette Ridley, Melissa Stewart, Jim Nichols, Jeff Zidron, Andrea Brady, Ken Stegman, Lauren Lux, Betsy Henning, Amy Campa, Jeff Clark, Steve Seeger, Becky McFarlan, Steve Meyers, Hilary Smith, Tom Millard, Julie Pfeiffer, Ellen Hughes, Dale Haarman, Anne Kuhn, Lori Klinedinst, Marci Blachman, Amy Magenheimer, Tom Butt, Mary Siegel, Tom Durbin, and others.

**PLEDGE OF ALLEGIANCE** - Dr. Miles led the recitation of the Pledge of Allegiance with those in attendance.

**ELECTION OF OFFICERS - PRESIDENT** - Mrs. Lewis nominated Dr. Hooker to serve as President of the Indian Hill Exempted Village School District Board of Education during calendar year 2017. Mr. Fiore seconded the nomination. Upon receiving no further nominations, Mrs. Lewis closed nominations for President of the Indian Hill Exempted Village School District Board of Education. All members answered in the affirmative for Dr. Hooker to serve as President of the Indian Hill Exempted Village School District Board of Education during calendar year 2017.

**ELECTION OF OFFICERS - VICE-PRESIDENT** - Mrs. Lewis nominated Mrs. Aichholz to serve as Vice-President of the Indian Hill Exempted Village School District Board of Education during calendar year 2017. Dr. Hooker seconded the nomination. Upon receiving no further nominations, Dr. Hooker closed nominations for Vice-President of the Indian Hill Exempted Village School District Board of Education. All members answered in the affirmative for Mrs. Aichholz to serve as Vice-President of the Indian Hill Exempted Village School District Board of Education during calendar year 2017.

**RESOLUTION TO ESTABLISH POSITION BONDS FOR BOARD PRESIDENT, SUPERINTENDENT AND TREASURER (011703)** Mr. Fiore moved, seconded by Mrs. Johnston, to instruct the Treasurer to secure a faithful performance bond for the Board President, Superintendent and Treasurer in the amount of \$20,000, payable to the State of Ohio, with surety. Roll call vote was as follows:

Mrs. Aichholz, aye  
Mrs. Johnston, aye

Mr. Fiore, aye  
Mrs. Lewis, aye

Dr. Hooker, aye

**RESOLUTION TO ESTABLISH DATES, TIMES, PLACES OF MEETINGS DURING 2017 (011704)** Mr. Fiore moved,

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seconded by Mrs. Johnston, to establish the following dates for Board of Education meetings during 2017 to be held at 6:30 p.m. in the Indian Hill High School Multipurpose Room, 6865 Drake Road, Cincinnati, Ohio 45243: (Please note the half-hour period from 6:30 - 7:00 p.m. is reserved for Committee meetings or Executive Sessions with the regular business session resuming at 7:00 p.m.)

January 10, 2017	August 8, 2017
February 14, 2017	September 12, 2017
March 14, 2017	October 10, 2017
April 18, 2017	November 7, 2017
May 16, 2017	December 12, 2017
June 20, 2017	January 9, 2018 (Organizational & Regular)

Roll call vote was as follows:

Mrs. Aichholz, aye	Mr. Fiore, aye	Dr. Hooker, aye
Mrs. Johnston, aye	Mrs. Lewis, aye	

**FY2018 TAX BUDGET: Public Commentary**

Mr. Davis, District Treasurer, introduced the District's Tax Budget for fiscal year 2018 beginning July 1, 2016 and described it as reflecting the District's financial need for the Hamilton County Budget Commission to levy all of the millage which the Indian Hill School District is entitled to collect. The fiscal year 2018 Tax Budget includes approximately \$38.7 million in operating expenses, and \$3.6 million for debt repayment. The Tax Budget must be adopted by January 15 and filed with the Hamilton County Auditor by January 20. Dr. Hooker opened the floor for public commentary. There were no comments made from the audience.

**ADOPTION OF FY2018 TAX BUDGET (011705)** Mr. Fiore moved, seconded by Mrs. Johnston, to adopt the FY2018 Tax Budget, as presented. Roll call vote was as follows:

Mrs. Aichholz, aye	Mr. Fiore, aye	Dr. Hooker, aye
Mrs. Johnston, aye	Mrs. Lewis, aye	

**RESOLUTION AUTHORIZING SIGNING OF ALL CHECKS BY TREASURER ONLY (011706)** Mr. Fiore moved, seconded by Mrs. Johnston, to authorize the signature of the Treasurer only on all checks, warrants, stop payments and other negotiable orders of withdrawal during calendar year 2017. Roll call vote was as follows:

Mrs. Aichholz, aye	Mr. Fiore, aye	Dr. Hooker, aye
Mrs. Johnston, aye	Mrs. Lewis, aye	

**RESOLUTION AUTHORIZING THE INVESTMENT OF FUNDS (011707)** Mr. Fiore moved, seconded by Mrs. Johnston, to authorize the Treasurer to invest the funds of the District in accordance with Board Policy and legal constraints and instruct the Treasurer to submit an Investment Report for Board approval on a monthly basis during calendar year 2017. Roll call vote was as follows:

Mrs. Aichholz, aye	Mr. Fiore, aye	Dr. Hooker, aye
Mrs. Johnston, aye	Mrs. Lewis, aye	

**RESOLUTION TO ESTABLISH BOARD SERVICE FUND (011708)** Mr. Fiore moved, seconded by Mrs. Johnston, to establish a Service Fund in the amount of \$2,000 to pay for the expenses actually incurred by members of the Board of Education in the performance of their duties and expenses of members-elect actually incurred in connection with their training and orientation to their duties before taking office. Roll call vote was as follows:

Mrs. Aichholz, aye	Mr. Fiore, aye	Dr. Hooker, aye
Mrs. Johnston, aye	Mrs. Lewis, aye	

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**RESOLUTION AUTHORIZING PROFESSIONAL MEETING LEAVES (011709)** Mr. Fiore moved, seconded by Mrs. Johnston, to authorize the attendance of the Superintendent and/or Treasurer at any regional and State professional meetings and provide reimbursement for expenses incurred upon submission of proper documentation in accordance with Board policy. Roll call vote was as follows:

Mrs. Aichholz, aye  
Mrs. Johnston, aye

Mr. Fiore, aye  
Mrs. Lewis, aye

Dr. Hooker, aye

**2017 BOARD COMMITTEE APPOINTMENTS** – Dr. Hooker made the following committee appointments for calendar year 2017:

Instruction and Technology	Elizabeth Johnston *, Nancy Aichholz
Operations	Elizabeth Johnston*, Eddie Hooker
Professional Relations/Personnel	Kim Lewis*, Lyle Fiore
Finance/Audit	Nancy Aichholz*, Kim Lewis
Legislative Liaison	Eddie Hooker
Indian Hill Public Schools Foundation Liaison	Lyle Fiore

\* Denotes Committee Chairperson

**ADJOURNMENT (011710)** Mr. Fiore moved, seconded by Mrs. Johnston, to adjourn the Organizational Meeting of the Indian Hill Board of Education at 7:05 p.m. Roll call vote was as follows:

Mrs. Aichholz, aye  
Mrs. Johnston, aye

Mr. Fiore, aye  
Mrs. Lewis, aye

Dr. Hooker, aye

A regular meeting of the Indian Hill Exempted Village School District was held on Tuesday January 10, 2017, in the Indian Hill High School Multipurpose Room, 6865 Drake Road, Cincinnati, OH 45243 in accordance with notices sent to each member. Dr. Hooker called the meeting to order at 7:05 p.m. with all members were present.

**ADOPTION OF REGULAR BUSINESS MEETING AGENDA (011711)** Mrs. Lewis moved, seconded by Mr. Fiore, to adopt the amended agenda of the regular business meeting of the Indian Hill Board of Education. All members present voted aye. Motion carried.

**CORRESPONDENCE AND ANNOUNCEMENTS** – Dr. Miles indicated that January is School Board Recognition Month. As citizens who serve children and represent their communities, individual school board members face complex and demanding challenges: establishing a vision for the education program, designing a structure to achieve that vision, assuring schools are accountable to the community and strongly advocating continuous improvement in student learning. Yet, few people fully understand the scope and far-reaching implications of board members' responsibilities. In essence, you make a difference for our students, our staff, and our community. We want to take a moment to thank you for your dedication and commitment. An ensemble from the Premieres was performed for the Board's enjoyment. The ensemble was led by Mr. Jeff Clark and included Indian Hill High School students; Sara Alexander, Kayla Crawford, Kegan Grace, Nolan Heffernan, Jack Johnson, Georgia Kennedy, Maggie McKenna, Sydney Miles, Leah Mossman, Drew Plummer, Charlie Rhoad, Christina Shannon, Katherine Sharp, Jonah Sorscher, Antonio Juan Vega-Torres and Will Warfel.

**FALL STOCK MARKET PARTICIPANTS** – Arjun Verma, Michael Chun and Rahul Raman were recognized for placing 1<sup>st</sup> among 87 teams competing in the Elementary Fall Stock Market Game. Indian Hill teachers, John Sommer, Lauren Lux and Betsy Henning were also recognized for their support of the students.

**HIGH SCHOOL PRESENTATIONS** – A presentation on encryption/decryption and number theory was given by Indian Hill students, Elina Govil and Sam Richardson. Their teacher, Mr. Prugh, was also in attendance.

Becky McFarlan and Steve Meyers gave a short presentation regarding AP research at the high school. Following the brief presentation, three AP students were given the opportunity to share their research. Sonia Gibbs, James Orr and Llyona Lallment

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presented their research topics.

**NEOLA PRESENTATION** – Tom Durbin, Ohio associate for NEOLA, gave a presentation regarding the company's policy and procedure development product.

**SECOND READING – 2017-18 CAPITAL PLAN** – Dr. Miles presented the 2017-18 Capital Plan for second reading. The Capital Planning process is begun in August for the following summer with building inspections which not only assess our preparedness for the start of a new school year, but identifies capital needs for inclusion in the Capital Planning Process. This year's Capital Plan includes the additional input from the Energy Audit and Auxiliary Facilities Master Plan Reports. Capital needs are prioritized and assigned estimated costs prior to a review by the Board's Operations Committee. This year's Capital Plan estimates approximately \$3.9 million in capital needs which would be funded with the unencumbered General Fund balance.

**APPROVAL OF 2017-18 CAPITAL PLAN (011712)** Mr. Fiore moved, seconded by Mrs. Lewis, to approve the 2017-2018 Capital Plan, as presented. Roll call vote was as follows:

Mrs. Aichholz, aye  
Mrs. Johnston, aye

Mr. Fiore, aye  
Mrs. Lewis, aye

Dr. Hooker, aye

**FIRST READING: POLICY REVISION** – The following policy was submitted for first reading. Second reading and adoption are anticipated at the February 14, 2017 meeting.

Policy Revision – I-16A, High School Physical Education Waiver

Dr. Miles gave an overview of the High School Physical Education Waiver. As provided by Ohio Revised Code, this policy would provide the option for high school students who participate in two full seasons of interscholastic athletics, marching band, or cheerleading to have the Physical Education requirement for graduation waived. Students would still be required to attain 22 credits to graduate. This waiver provides additional flexibility for our students and would be an option for them, not a requirement. I anticipate that the human resources impact will be to move from seven Physical Education teachers to six Physical Education teachers for the 2017-2018 school year.

At this time, Dr. Hooker asked for members of the Indian Hill staff who wanted to speak regarding the physical education waiver to come forward.

Hilary Smith, Middle School teacher, spoke on the positive effects that physical education has on all education.

Tom Millard, High School teacher, discussed lifelong activities to promote health.

Julie Pfeiffer, High School teacher, demonstrated support for faculty who promote health and wellness in the district.

Ellen Hughes, High School teacher, shared that although she disagrees with the waiver, the Physical Education faculty can use this as an opportunity to innovate.

Anne Kuhn, High School teacher and President of the IHEPO, stated that the goal of the waiver is to provide students with flexibility. She appreciates the Board for addressing student needs and applauds the Board for financial responsibility in regard to not filling an open position left by a staff member who will not return.

With no more staff members wishing to speak, Dr. Hooker closed the floor to staff members. He offered the perspective of neighboring districts that are already participating in the waiver. Mrs. Aichholz stated that this policy could have a positive effect on families.

**PERSONNEL ACTIONS (011713)** Mr. Fiore moved, seconded by Mrs. Lewis, to approve the following personnel matters as recommended by the Superintendent:

A. Approval of Supplemental/Personal Service Contracts – 2016-17 year

EMPLOYEE	CONT	BLDG	CONTRACT POSITION/DUTY	RATE	AMOUNT
Jennifer Anders	SUPP	PS	Coding Club 10/13/16 – 12/1/16		\$300.00
Jennifer Anders	SUPP	PS	Coding Club 1/12/17 – 2/23/17		\$300.00
Kelly Iles	SUPP	PS	Coding Club 10/13/16 – 12/1/16		\$300.00
Kelly Iles	SUPP	PS	Coding Club 1/12/17 – 2/23/17		\$300.00

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**B. Unpaid Medical Leave of absence**

<b><u>Last Name</u></b>	<b><u>First Name</u></b>	<b><u>Assignment</u></b>	<b><u>Building</u></b>	<b><u>Effective Date</u></b>
Tranter	Steve	Teacher	Middle	January 1-31, 2017

**C. Tuition Reimbursements**

<b>EMPLOYEE</b>	<b>COURSE</b>	<b>COLLEGE</b>	<b>TUITION</b>
Clary, Philip	Intern Principalship	Xavier University	\$1,639.23
Gattermeyer, Megan	Curriculum and Instruction	Akron University	\$300.00
Quattrone, Tracy	Disseration Advisement	Xavier University	\$3,123.00

**D. Retirements/Resignations**

<b>LAST NAME</b>	<b>FIRST NAME</b>	<b>ASSIGNMENT</b>	<b>BUILDING</b>	<b>EFFECTIVE DATE</b>
Hunsche	Janine	Math Teacher	High School	5/26/2017

Roll call vote was as follows:

Mrs. Aichholz, aye  
Mrs. Johnston, aye

Mr. Fiore, aye  
Mrs. Lewis, aye

Dr. Hooker, aye

**APPROVAL OF OVERNIGHT FIELD TRIP (011714)** Mr. Fiore moved, seconded by Mrs. Lewis, to approve the following overnight field trip:

- (1) Junior Statesmen of America Club, JSA Conference in Washington, D.C., February 15-19, 2017

Roll call vote was as follows:

Mrs. Aichholz, aye  
Mrs. Johnston, aye

Mr. Fiore, aye  
Mrs. Lewis, aye

Dr. Hooker, aye

**BOARD AGENDA FORMAT** – Mr. Davis announced that he and Dr. Miles are working on a new format for the agenda of the monthly meeting of the Board of Education. This format would be an online version with fewer attachments that would be presented to the public on Friday before each meeting.

**APPROVAL OF MINUTES (011715)** Mr. Fiore moved, seconded by Mrs. Johnston, to approve the minutes of the December 13, 2016 meeting as presented. Roll call vote was as follows:

Mrs. Aichholz, aye  
Mrs. Johnston, aye

Mr. Fiore, aye  
Mrs. Lewis, aye

Dr. Hooker, aye

**APPROVAL OF FINANCIAL REPORTS (011716)** Mr. Fiore moved, seconded by Mrs. Johnston, to approve the financial reports for the month ended December 31, 2016 including Fund Reports, Total Investments of \$20,579,420.25, Net Cash of \$20,874,777.50, Total Revenues of \$246,705.00, Total Expenditures of \$3,472,777.46 and Warrant Listings totaling \$3,382,677.13. Roll call vote was as follows:

Mrs. Aichholz, aye  
Mrs. Johnston, aye

Mr. Fiore, aye  
Mrs. Lewis, aye

Dr. Hooker, aye

**APPROVAL TO PAY INVOICES (011717)** Mr. Fiore moved, seconded by Mrs. Johnston, to pay the following invoices in accordance with Section 5705.41 (D)(1):

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<b>VENDOR</b>	<b>ITEM DESCRIPTION</b>	<b>AMOUNT</b>
Imbus Roofing	Roofing Repairs – Middle School	\$3,494.00

Roll call vote was as follows:

Mrs. Aichholz, aye  
Mrs. Johnston, aye

Mr. Fiore, aye  
Mrs. Lewis, aye

Dr. Hooker, aye

**APPROVAL TO APPOINT TREASURER TO SERVE AS BOARD LIAISON TO T.I.R.C. (011718)** Mr. Fiore moved, seconded by Mrs. Johnston, to appoint the Treasurer to serve as the District's representative on the Tax Incentive Review Council (T.I.R.C.) for 2017. Roll call vote was as follows:

Mrs. Aichholz, aye  
Mrs. Johnston, aye

Mr. Fiore, aye  
Mrs. Lewis, aye

Dr. Hooker, aye

**APPROVAL TO APPOINT TREASURER TO RECEIVE PUBLIC RECORDS TRAINING (011719)** Mr. Fiore moved, seconded by Mrs. Johnston, to appoint the Treasurer to receive public records training on behalf of Board members for 2017. Roll call vote was as follows:

Mrs. Aichholz, aye  
Mrs. Johnston, aye

Mr. Fiore, aye  
Mrs. Lewis, aye

Dr. Hooker, aye

**APPROVAL OF OSBA MEMBERSHIP FOR YEAR 2017 (011720)** Mr. Fiore moved, seconded by Mrs. Johnston, to join the Ohio School Boards Association for the year 2017, including member subscriptions to the *Briefcase* and *School Management News* as well as *Policy Development Quarterly*, at an estimated cost of \$10,418. Roll call vote was as follows:

Mrs. Aichholz, aye  
Mrs. Johnston, aye

Mr. Fiore, aye  
Mrs. Lewis, aye

Dr. Hooker, aye

**APPROVAL TO CONTRIBUTE TO AHQE (011721)** Mr. Fiore moved, seconded by Mrs. Johnston, to contribute to the fair funding initiative sponsored by the Alliance for High Quality Education in the amount of \$1500. This group will hire a lobbyist on behalf of all districts participating in the initiative. Roll call vote was as follows:

Mrs. Aichholz, aye  
Mrs. Johnston, aye

Mr. Fiore, aye  
Mrs. Lewis, aye

Dr. Hooker, aye

**APPROVAL OF NEW CONTRACT (011722)** Mr. Fiore moved, seconded by Mrs. Johnston, to approve the following contract:

1. HCCITC for OnBase Software Solution in the amount of \$12,119 in FY17, \$7,119 in FY18 and FY19.

Roll call vote was as follows:

Mrs. Aichholz, aye  
Mrs. Johnston, aye

Mr. Fiore, aye  
Mrs. Lewis, aye

Dr. Hooker, aye

**APPROVAL OF AMENDED CONTRACT (011723)** Mr. Fiore moved, seconded by Mrs. Johnston, to amend the following contract for the 2016-17 school year:

1. Butler County Educational Service Center: Additional Student Services – cost of \$18,144.

Roll call vote was as follows:

Mrs. Aichholz, aye

Mr. Fiore, aye

Dr. Hooker, aye

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Mrs. Johnston, aye

Mrs. Lewis, aye

**APPROVAL OF NEW CONTRACT (011724)** Mr. Fiore moved, seconded by Mrs. Johnston, to approve the following contract:

The Children's Home – Student Services – cost of \$84/day.

Roll call vote was as follows:

Mrs. Aichholz, aye

Mr. Fiore, aye

Dr. Hooker, aye

Mrs. Johnston, aye

Mrs. Lewis, aye

**APPROVAL TO JOIN SOUTHWESTERN OHIO EPC (011725)** Mr. Fiore moved, seconded by Mrs. Johnston that Indian Hill EVSD agrees to abide by the constitution and by-laws of the Southwestern Ohio Educational Purchasing Council (EPC) and elects to become a member of the EPC, a regional council of governments under Chapter 167 of the Ohio Revised Code. Roll call vote was as follows:

Mrs. Aichholz, aye

Mr. Fiore, aye

Dr. Hooker, aye

Mrs. Johnston, aye

Mrs. Lewis, aye

**APPROVAL OF NEW CONTRACT (011726)** Mr. Fiore moved, seconded by Mrs. Johnston, to approve the following contract for services with NEOLA:

1. Administrative guideline review & development service in the amount of \$9,250
2. Electronic publishing service (i.e. website) in the amount of \$4,900
3. By-law & policy review & development service in the amount of \$9,250

Roll call vote was as follows:

Mrs. Aichholz, aye

Mr. Fiore, aye

Dr. Hooker, aye

Mrs. Johnston, aye

Mrs. Lewis, aye

**ACCEPTANCE OF DONATIONS (011727)** Mr. Fiore moved, seconded by Mrs. Johnston, to accept the following donations:

- (1) Indian Hill Public Schools Foundation on behalf of the Dorothy Koch Foundation – Elementary, STEAM Programming, \$17,000.00

Roll call vote was as follows:

Mrs. Aichholz, aye

Mr. Fiore, aye

Dr. Hooker, aye

Mrs. Johnston, aye

Mrs. Lewis, aye

**COMMITTEE REPORTS** – None.

**PUBLIC COMMENTARY** – Mrs. Mary Siegel, Drake Road, stated her preference for NEOLA policy development product over Ohio School Board Association's product. She also noted that Ken Stegman gave her, along with residents Tom Butt and Fred Sanborn, on a tour of the high school locker room facilities. She felt there should be a time that the public could address the Board with comments and suggestions specific to that project.

**ADJOURNMENT (011728)** Mrs. Lewis moved, seconded by Mrs. Aichholz, to adjourn the Regular Meeting of the Indian Hill Board of Education at 9:11 p.m. Roll call vote was as follows:

Mrs. Aichholz, aye

Mr. Fiore, aye

Dr. Hooker, aye

Mrs. Johnston, aye

Mrs. Lewis, aye

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Board President

 C

  
Treasurer